

# PRINCE2® - Foundation + Practitioner

## Course Overview

In this course, students will apply the generally recognized practices of project management acknowledged by PRINCE2. This course will also serve to prepare students for the PRINCE2 Foundation exam & the PRINCE2 Practitioner exam. This course includes an exam voucher.

## Who Should Attend

The individuals who should attend this course include: project managers and aspiring project managers, program managers, team managers and support staff, operational staff and supervisors that will have a defined role within a project team operating in a PRINCE2 environment, key staff involved in the design, development and delivery of projects, consultants/contract staff operating in a PRINCE2 environment, project board members, project assurance, and project support.

## Course Objectives

- Learn, understand and use all aspects of the PRINCE2 method.
- Produce detailed explanations of all principles, themes and processes and examples of all PRINCE2 products as they might be applied to address particular circumstances of a given project scenario.
- Understand the relationships between principles, themes and processes and PRINCE2 products and apply this understanding in a practical environment.
- Demonstrate understanding of the reasons behind the principles, themes and processes of PRINCE2, and the principles underpinning these elements.
- Achieve a firm grasp of knowledge required to manage and lead projects in PRINCE2 environment.
- Describe the purpose and major content of all roles, the seven themes, the seven processes and the sub-processes, and the seven principles.
- State which management products are input to, or output from, the seven processes.
- State the main purpose, and key contents, of the major management products.
- State the relationships between processes, deliverables, roles and the management dimensions of a project.
- Understand the level of responsibility, authority and accountability held by those involved in the project.
- Articulate the steps needed to guide the project through controlled, well- managed and visible sets of activities to achieve the desired results.
- Demonstrate ability to tune PRINCE2 to different project circumstances.
- Acquire the knowledge required to pass the PRINCE2 Foundation and Practitioner Exams.

## Course Outline

### 1 - OVERVIEW OF PRINCE2

- Topic A: Introduction to PRINCE2 Foundation
- Topic B: What is a Project?
- Topic C: Principles, Themes, Processes, and Products
- Topic D: PRINCE2 Principles

### 2 - BUSINESS CASE THEME (BC)

- Topic A: Context
- Topic B: What is a Business Case?
- Topic C: Outputs, Outcomes, (Dis-)Benefits

- Topic D: Business Case in the Project Lifecycle

### 3 - ORGANIZATION THEME (OR)

- Topic A: Context
- Topic B: Management
- Topic C: The Project Board
- Topic D: The Project Manager
- Topic E: Organization in the Project Lifecycle

### 4 - STARTING UP A PROJECT (SU)

- Topic A: Context
- Topic B: Process Overview

### 5 - DIRECTING A PROJECT (DP)

- Topic A: Context
- Topic B: Process Overview

### 6 - INITIATING A PROJECT (IP)

- Topic A: Context
- Topic B: Process Overview
- Topic C: Communication Management Strategy
- Topic D: Project Initiation Documentation

### 7 - QUALITY THEME (QU)

- Topic A: Context
- Topic B: Quality Management
- Topic C: Project Product Description

### 8 - PLANS THEME (PL)

- Topic A: Context
- Topic B: Plan Types
- Topic C: Plans in the Project Lifecycle

### 9 - RISK THEME (RK)

- Topic A: Context
- Topic B: Risk Management Procedure

### 10 - PROGRESS THEME (PG)

- Topic A: Context
- Topic B: Stages
- Topic C: Tolerances

### 11 - CONTROLLING A STAGE (CS)

- Topic A: Context
- Topic B: Process Overview

### 12 - MANAGING PRODUCT DELIVERY (MP)

- Topic A: Context

- Topic B: Process Overview

### 13 - MANAGING A STAGE BOUNDARY (SB)

- Topic A: Context
- Topic B: Process Overview

### 14 - CHANGE THEME (CH)

- Topic A: Context
- Topic B: Issues
- Topic C: Configuration Management

### 15 - CLOSING A PROJECT (CP)

- Topic A: Context
- Topic B: Process Overview

### 16 - EXAMINATION PREPARATION

- Topic A: PRINCE2 Foundation Exam

### 17 - OVERVIEW

- Topic A: Introduction to PRINCE2 Practitioner
- Topic B: Principles, Themes, Processes, and Products
- Topic C: The Project Environment

### 18 - BUSINESS CASE THEME (BC)

- Topic A: What is a Business Case?
- Topic B: Outputs, Outcomes, Benefits, and Dis-Benefits
- Topic C: Business Case in the Project Lifecycle

### 19 - ORGANIZATION THEME (OR)

- Topic A: Context
- Topic B: Management
- Topic C: The Project Board
- Topic D: The Project Manager
- Topic E: Organization in the Project Lifecycle

### 20 - QUALITY THEME (QU)

- Topic A: Context
- Topic B: Quality Management
- Topic C: Project Product Description

### 21 - PLANS THEME (PL)

- Topic A: Context
- Topic B: Plan Types
- Topic C: Plans in the Project Lifecycle

### 22 - RISK THEME (RK)

- Topic A: Context
- Topic B: Risk Management Procedure

## 23 - CHANGE THEME (CH)

- Topic A: Context
- Topic B: Issues
- Topic C: Configuration Management

## 24 - PROGRESS THEME (PG)

- Topic A: Context
- Topic B: Stages
- Topic C: Tolerances
- Topic D: Progress Control

## 25 - STARTING UP A PROJECT (SU)

- Topic A: Context
- Topic B: Process

## 26 - DIRECTING A PROJECT (DP)

- Topic A: Context
- Topic B: Process

## 27 - INITIATING A PROJECT (IP)

- Topic A: Context
- Topic B: Process
- Topic C: Strategies
- Topic D: Create the Project Plan

## 28 - CONTROLLING A STAGE (CS)

- Topic A: Context
- Topic B: Process

## 29 - MANAGING PRODUCT DELIVERY (MP)

- Topic A: Context
- Topic B: Process

## 30 - MANAGING A STAGE BOUNDARY (SB)

- Topic A: Context
- Topic B: Process

## 31 - CLOSING A PROJECT (CP)

- Topic A: Context
- Topic B: Process

## 32 - EXAMINATION PREPARATION

- Topic A: PRINCE2 Practitioner Exam